

# May 2017 Meeting Minutes- Brookings Futbol Club Board of Directors

Tuesday, May 23, 2017 1:04 PM

**Meeting Date:** 5/24/2017 7:30 PM

**Location:** Gracepoint Room 220

**Link to Outlook Item:** [click here](#)

**Invitation Message**

**Participants**

## Notes

### Board Members and Administrators Present

<input checked="" type="checkbox"/> Darin Weber	<input checked="" type="checkbox"/> Casey Sampson	<input checked="" type="checkbox"/> Michelle Friedrich	<input checked="" type="checkbox"/> Brock Thompson	<input checked="" type="checkbox"/> Amber Carda
<input checked="" type="checkbox"/> Teresa Conrad	<input checked="" type="checkbox"/> Mike Van Hofwegen	<input checked="" type="checkbox"/> Kim Lietz	<input type="checkbox"/> Sean Mallett	<input type="checkbox"/> Sheri Heinz

### Guests Present

Anita Weber	Anne Werpy	Jon Kieckhefer
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### Opening: 7:30PM

The regular meeting of the Brookings Futbol Club was called to order at 7:32 PM on 24 May 2017 in Gracepoint Wesleyan Room 220 by Darin.

### Approval of Agenda

The agenda was unanimously approved as distributed.

### Approval of Minutes

The minutes of the previous meeting were unanimously approved as distributed. Casey motioned to approve. Teresa Second. Passed.

### Open Issues

- Cubby's Facility requests – Dakota Prairie Request was submitted, Anita will follow up to see if approved
- Adult League Update – Sean offered to head this up, was going to check with Aberdeen to get their adult league structure. 6 teams ready to go. Darin will push forward with Sean.
- Foot-dart investigation – Nathan Stern available.
  - 3-8 Sat
  - 8-4 Sunday \$600-800/Weekend
- Young Referee Mentor - possibly Mike Kervin - Sean. No report
- Technical Director update – Darin
- Missing player fees: Anita will follow up on this and get info to Kim. Closed.

- Flyer made and handed out for summer programs to league families - Anita. Complete and closed
- Maintenance repair log of golf carts - Anita. These are now in place.
- League equipment check; may not have any Size 3 and 4 balls - Michelle
  - Remain open.
  - Check the shelter by the gazebo.
- Chamber grant update - Amber
  - No report

## New Business

- Treasurer Report - (Kim)
  - Teresa motion to approve, Michelle second. Approved
  - Uniforms moved to BFC.
  - Unclassified - Sheri is working on this. Will be resolved next month.
  - League expenses are mostly complete. Believe the goal setup may be only open expense remaining. May have some insurance for the state as well.
    - Up from last year - \$18k last year to \$26k this year.
  - At this time we seem to be up from last year.
- Administrator's Report – (Sheri)
  - Checking on Blue Sombrero credit card transactions to get back to Kim.
- Admin Assistant Report - (Anita)
  - Little kicks have 42 kids at this time.
  - Skills school at 24 kids.
  - Facebook promotions, spirit wear all active with Anita at this time.
  - Will begin promotion for Fall League soon.
    - Research park and rec catalog for Fall deadline.
    - Also consider how to promote competitive at this time.
  - Will begin researching player fees with Blue Sombrero this month.
  - Fishback has 41 teams at this time.
- Technical Director – (Brock)
  - Working with SF Thunder to see if they can come up for a day. Promote the semi-pro team and for the little Kick age to see some adult players.
  - This time of year we are getting more request for friendlies - difficult at this time of year as Fishback doesn't have lines and goals setup.
  - Brock is requesting if it would be ok for Sheri to promote the Jackrabbit Camp.
    - Motion to approve Jackrabbit camp promotion by Michelle, Teresa Second. Passed.
  - Brock has heard feedback that some families may be having problems registering with Blue Sombrero. Tried to register for league, but couldn't figure it out.
    - Add something to the website rotator to give attention and a few simple steps summary of what needs to be done. Anita will be reaching out to Sheri to get this done.
  - Question on what will happen with Select girls 2000 team next year.
    - Brock hopes to have U14,16 and 19 pools - but this will need to approved by the Select committee to make this move.
    - This is a smaller group for our numbers - difficult to determine pools.
- President's Report – (Darin)
  - *Reimbursement for Schmidt family requested via email to Sheri- Player did not*

*attend any practices or events. Family informed Club that health issue had held her out of Indoor season - medical issue. Original notification to club did not indicate medical issue when deciding to not play indoor. Summer schedule for family is very busy - no reference to reason for health.*

- Historically if refunded admin fees are not refunded.*
  - *Darin wanted to make all aware that there is a potential facility that is being reviewed. There could be some sort of proposal being brought to the board.*
  - *Board restructure proposal:*
    - Summary of Changes*
      - ◆ *President to a 2yr term - hard to influence change at current 1 yr term.*
      - ◆ *Add a Club VP - someone that is charge of concession director, referee director, development director.*
      - ◆ *Add Internal Ops VP - Equipment Director (field setup) VPS director, Spirit wear.*
      - ◆ *Add External Ops VP - Tournament Director , Public relations director, Marketing/Advertising.*
      - ◆ *Add paid concession director (1,000), Referee director (1,000).*
      - ◆ *Add a Development director paid - perhaps a % of funds raised. Remove current position from board.*
      - ◆ *Remove Events VP and replace with External Ops.*
      - ◆ *Remove Past President and replace with Club VP.*
      - ◆ *Overall number of VP positions the same with the proposal.*
      - ◆ *Board agreed that this proposal can move forward to get voted on at the AGM.*
    - Technical Director replacement summary of changes*
      - ◆ *Hire a director of coaching - this person also be one of the boys or girls technical director. Hire either boys or girls technical director (depending on what director of coaching chooses).*
        - ◇ *Retain Youth Program Director, Age Group Coordinators.*
      - ◆ *Discussion on proposal:*
        - ◇ *Do we need both Age Group Coordinators under each technical director?*
          - ▶ *Depends on who - there may be an option where the technical director also fills an Age Group Coordinator role.*
        - ◇ *Ability to hire people to help the coaching director was critical to success from Brocks point of view. If we ask the coaching director to do more and not have the structure it would not be as successful.*
        - ◇ *Darin would like to ask for approval to approach Kiley to be our Director of Coaching. Would like to leverage having Brock and Kiley work together for a few months before the AGM for transition.*
      - ◆ *Motion to offer Kiley Cirillo Director of Coaching position to work in conjunction with Brock and for Kiley to bring his proposal for structure to June Meeting . Casey first, Michelle Second - Approved.*
- **VP Event's Report – (Casey)**
  - Nathan can do Sunday only for \$600 for Fishback.
  - This cost seems a bit high and also may not have the largest impact at Fishback. Consider a Saturday at League. We will pass for Fishback.
  - Teresa requesting that we get a rummage sale again at Fishback. This went well last year.
    - Need to define the hours
    - Also have this located up front by concessions.
    - Anita will make a flyer to get out to Brookings parents to raise awareness.
    - Will also have this be available for point hours. Add this to Sign-up Genius of concessions.

- Casey will start looking for facility for AGM. Activity Center would be preferred. Need to define a date. July 7 last year.
- VP League's Report - (Michelle)
  - Coaches Volunteer points have been submitted to Anne. Anne has questions on 8 teams that she will follow-up with Michelle.
  - Michelle and Kiley are trying to determine a way to approach stand-out players at League. Nothing defined as of yet - but will continue to consider options going into fall.
  - 3v3 this Fall - Planning to have this event again this fall. Will need to define who is leading this up with restructuring.
- VP Competitive Report – (Teresa)
  - Meeting with Kelly Robi to determine Select structure next year.
  - Team managers are doing a great job managing through some difficult issues with team numbers. Some with not enough and others with too many.
  - Managers will have been instructed to make sure questions from parents on coaching that the parent should be directed to the coach and not handled by the manager.
  - Question from some parents on if we should reduce fees if they are not playing in all games - in the situation where we exceed max roster and made the decision to have two of the three guaranteed games. Other teams in situation the coach names alternates.
    - Through discussion it seems that we have to do a flat fee across the board - the fee is based on event not on number of games played. Teresa will communicate this to the managers.
    - Question on next year - is this a mode of operation that we want to continue or is there something we want to try differently?
      - ◆ Possibly yes - options like another tournament, capping sign up at max roster size, etc.
  - Connie and Brock are working on All American Cup. This topic should be brought to the Select advisory committee.
- VP Development's Report - (Amber)
  - No report
- Past President's Report – (Sean)
  - *No report*

### **Adjournment:**

Meeting was adjourned at 9:56PM by Darin, second by Casey. The next general meeting will be at 7:00 on June 19th in GracePoint Wesleyan Room 200, exec meeting at 6:30PM. July 17th for board meeting - exec meeting at 6:30 will be held.

Minutes submitted by: Mike Van Hofwegen