

December 2016 Meeting Minutes- Brookings Futbol Club Board of Directors

Monday, November 21, 2016 8:34 PM

Meeting Subject: BFC Board Meeting

Meeting Date: 12/19/2016 6:30 PM

Location: Gracepoint

Link to Outlook Item: [click here](#)

Invitation Message

Participants

Notes

Board Members and Administrators Present

<input checked="" type="checkbox"/> Darin Weber	<input checked="" type="checkbox"/> Casey Sampson	<input checked="" type="checkbox"/> Michelle Friedrich	<input checked="" type="checkbox"/> Brock Thompson	<input checked="" type="checkbox"/> Amber Carda
<input checked="" type="checkbox"/> Teresa Conrad	<input checked="" type="checkbox"/> Mike Van Hofwegen	<input checked="" type="checkbox"/> Kim Lietz	<input type="checkbox"/> Sean Mallett	<input checked="" type="checkbox"/> Sheri Heinz

Guests Present

Anne Werpy		
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Opening:

The regular meeting of the Brookings Futbol Club was called to order at 7:08 PM on 19 Dec 2016 in Gracepoint Wesleyan Room 200 by Darin.

Approval of Agenda

The agenda was unanimously approved as distributed.

Approval of Minutes

The minutes of the previous meeting were unanimously approved as distributed. Casey motioned to approve. Teresa Second. Passed.

Open Issues

- VPS Appeals
 - No appeals.

New Business

- Treasurer Report - *(Kim)*
 - Registrations are up almost \$10k.
 - Could be a reflection of additional group U19 along with increased registration fees.
 - VPS have been deposited and checks returned.
 - Possible \$500 that is in flux that could still be deposited.
 - Checking account is at \$107k. Kim would like to keep this around \$60k balance. Will be transferring \$40k to savings.

- Michelle motioned to approve. Teresa second. Approved.
- Administrator's Report – (*Sheri*)
 - Sheri is being told she may be able to use Blue Sombrero for spring registration. Target to open in February. This would reduce registration fees.
 - HS, Little Kicks and Winter Skills is open at this time. Sheri will be sending a reminder in January.
 - Little Kicks is at 2. Would like to push some advertising for this. Jan 10 is current closing date.
- Technical Director – (*Brock*)
 - ODP list has been sent to the state. 2000's - 2005.
 - 1 to 3 per age group. Varied per group.
- President's Report – (*Darin*)
 - Admin Assistant - Review and motion. Darin
 - Job summary was provided by Darin.
 - The summary lists off examples of a what a PT staff could perform for the club. This is not a comprehensive list and others duties could be assigned.
 - Estimating a max of \$20k. \$12/hr at 30 hours a week. This is not an amount that we believe we would require us to use reserves.
 - Motion to approve a PT Club Administration Assistant position at \$12/hr for a max of 30 hours /wk starting January 2017.
 - Casey motion, Teresa Second. Approved.
 - Other staff is paid with 1099 vs. W-2. This is set up today as a result of stipend vs. the hourly rate. If we want to change this it would be brought up at annual review.
 - Discussion on if the Admin could or should be on \$12, 14 and 16 auto graduation similar to the coaches. \$16 being max potentially at third year. It may be nice to have consistency. Overall the board felt that this position isn't similar enough to coaches to consider this at this time.
- VP Event's Report – (*Casey*)
 - 38 team registered for Cubby's at this time.
 - Cubby's meeting Tuesday 12/20
- VP League's Report – (*Michelle*)
 - Winter registration is slow. Emailed HS coaches to encourage registration.
 - Jan 6th is current deadline.
 - Jan 26th - Mar 2nd is season.
- VP Competitive Report – (*Teresa*)
 - No report.
 - U19 VPS - do they need them? Yes. If just training, this is something we need to review on case by case basis.
- VP Development's Report – (*Amber*)
 - Working on a city grant.
 - Fishback we paid \$13.7k and Cubby's \$7,500 for officials. If we could just focus on this expense it would help us out greatly.
 - Another idea to propose a recruiting budget to bring in new teams.

- Past President's Report – *(Sean)*
 - *No report.*

Agenda for Next Meeting

- None

Adjournment:

Meeting was adjourned at 8:03PM by Casey, second Michelle. The next general meeting will be at 7:00 on Jan 16 in GracePoint Wesleyan Room 200. Feb 20th

Minutes submitted by: Mike Van Hofwegen